



---

## FOR ALL OCCASIONS

---

Located on Falmouth stunning water's edge. Our clubhouse is known for its friendly welcome, good food and well-stocked bar.

We offer wonderful facilities for all types of functions at a reasonable cost in a range of stylish rooms that can be configured for any type of event, large or small.

Let our experienced team help you to plan your perfect function. As well as offering advice on room layouts and menu choices, our team can arrange other details from flowers to music and audio/visual equipment.

Our events team will be with you every step of the way, from your initial enquiry to the day of your event. Whether you are planning a small fine dining experience or a large corporate dinner, private boardroom meeting, conference, workshops or training sessions, our events team will be able to help.

Our catering team will work with you to ensure that your menu will appeal to your business guests and keep them refreshed throughout the day. With a selection of menus and packages that can be amended to suit your requirements. Bespoke packages can be arranged to incorporate little extras such as afternoon teas. Please discuss your needs with our events team who will only be too happy to assist in making sure your day is a success.

[clubhouse@royalcornwallyachtclub.org](mailto:clubhouse@royalcornwallyachtclub.org)

## MEETINGS AND CONFERENCES

Choosing a conference at The Royal Cornwall Yacht Club is the perfect way to engage with your customers and employees.

With a selection of rooms to choose from of all shapes and sizes, we are sure to have the facilities to suit your needs, with the support of our dedicated events team, who will be on hand to assist in the planning, your every requirement is catered for. We have all the facilities to assist you in extending your conference into an evening event to include dinner.

	Conference Room	Break-Out Room	Lounge/Dining Room	Upper & Lower Deck	Whole Club
Full Day	£90.00	£50.00	£125.00	£180.00	£700.00
Half Day	£50.00	£25	£75.00	£100.00	£500.00
Dance Floor				£120.00	

Your prices are exclusive of VAT and include:

Use of your chosen room, tables and chairs, projector and screen if required.

Chilled water and glasses for your guests.

Note - A standard day is 11.30am - 11.30pm

A half day equates to 6 hours of part thereof

Additional opening hours available if agreed in advance

Licensed hours: Noon to Midnight

The Royal Cornwall Yacht Club  
Greenbank, Falmouth, Cornwall, TR11 2SP

Catering - 01326 311105

Catering email - [clubhouse@royalcornwallyachtclub.org](mailto:clubhouse@royalcornwallyachtclub.org)

Website - [www.royalcornwallyachtclub.org](http://www.royalcornwallyachtclub.org)



### **The Conference Room.**

A striking space oozing classical elegance, the conference room is located in the upstairs of the club and over-looks the river and harbour. Ideal for lunches, dinners and formal board meetings that can accommodate up to 12 delegates. There is also a small break-out room which can be hired separately

\*No lift Facilities

### **The Upper and Lower Deck**

The largest of our rooms, flooded with natural light. This spacious room is great for larger meetings, lunches, dinners or cocktail parties. Equipped with a large screen and television.

The space will allow for:

24 board room style

75 theatre room style

50 to seat for lunches or dinners

80 standing for canapes and drinks parties

### **The Club Lounge**

Overlooking the lawn and the river. Our lounge/bar is ideal for canapes and pre-dinner drinks. This space will hold up to 60 standing. This can also be used as an informal breakout area.

### **The Marquee**

Available in the Spring/Summer months on the front lawn. This space can take up to 60 delegates for formal lunches or dinners. A brilliant space for team building events, or to promote your business to prospective clients.

---

## DAY DELEGATES INCLUDING LUNCH

---

All Day Room Hire  
3 Servings of Tea & Coffee with Biscuits  
Finger Buffet Lunch  
Required Conference Equipment  
From **£50.00 per person**  
upgrade to a Hot & Cold Forked Buffet for an additional £3.00 per person

---

## DAY DELEGATES INCLUDING LUNCH AND 2 COURSE DINNER

---

All day room hire  
Screen and projector  
Stationery  
Flipchart, paper and pens  
3 Servings of tea and coffee with biscuits  
Hot and Cold Buffet Lunch  
2 course evening meal  
From **£95.00 per person**

---

## REFRESHMENTS

---

Tea, coffee with biscuits - £3.50 per person  
Tea, coffee and Danish pastries - £4.50 per person  
Bacon roll on arrival with tea or coffee - £6.50 per person  
Still and sparkling mineral water - £3.50 per bottle

When placing an order for food, please notify a member of staff of any dietary requirements or allergies also any questions about dishes that we have to offer

## PRICING TABLE

Item	Details	Rates (from)
Catering	Teas/Coffees/Biscuits	£3.50 per person
	Snacks	£9.50 per person
	Buffet	£25.00 per person
	Formal Meals	£35 - £75 per person
	Outside caterer hire	POA
Corkage	Wine/Prosecco	£10.00 per bottle
	Champagne	£15.00 per bottle
	Beer per pint or whole cask	£3.50
	Other Drinks	POA
Linen	Starched white tablecloths	£15.00 per cloth
	Napkins	£1.80 per napkin
Dance Floor	5m x 6m Marquee	£120 per day
Event Insurance	Public, event and cancellation liability	POA
Service Charge	Admin/Service Fees	10-20%



## LEGAL & REGULATORY COMPLIANCE

### Payment Terms

- 50% Booking Deposit due 1 month in advance
- Balance due 3 working days in advance
- VAT charged at prevailing UK rate of 20%
- A breakages deposit of 25% refundable after inspection may be charged

### Liability & Insurance

- Hirers must **indemnify RCYC** against any claims or actions arising from injury, loss, or damage related to the event.
- RCYC **accepts no responsibility** for personal property left on-site.
- RCYC **strongly recommends** that organisers obtain **suitable public liability and event cancellation insurance**.

### Health & Safety

- Hirers must assess and manage risks associated with:
  - **The unfenced sea wall and access to water**
  - **Car parking and traffic areas**
- RCYC **does not provide safety personnel** — event organisers must arrange safety stewards if needed.

### Accessibility

- Please discuss **accessibility needs** with RCYC in advance to accommodate guests with mobility requirements.

### Licensing & Entertainment

- **Outdoor music:** permitted until 23:00
- **Indoor music:** permitted until 11:30 (Clubhouse only)
- **Fireworks, sky lanterns, or aerial devices** are strictly **prohibited**, in line with Falmouth Harbour Commission by-laws.



### Data Protection (UK GDPR)

- RCYC will process your personal data solely for **event administration purposes**.
  - Data will be retained securely and only shared with essential service providers for your event.
  - By signing, you consent to this processing.
- 

### TERMS & CONDITIONS (Summary)

1. Events must be approved by the **RCYC Management Committee**.
  2. Weddings/commercial events incur full **marquee hire** for all days required.
  3. **No corkage** applies for prizes/gift bottles **not consumed on-site**.
  4. All external furniture/decor must be agreed with and supplied via RCYC.
  5. All events must end by **00:30**, when the Clubhouse is secured.
  6. Hirers are responsible for **guest behaviour and damages**.
  7. **Deposits: Breakage Deposit** : 25% of total event cost, **Deposit to Secure Event**: 50% by 1 month out; **Full Balance**: 3 days prior to event.
  8. **Refunds** may be granted in exceptional cases and at RCYC's discretion.
  9. All bookings are **non-exclusive** — members/staff retain right of access.
-